



# St. John's

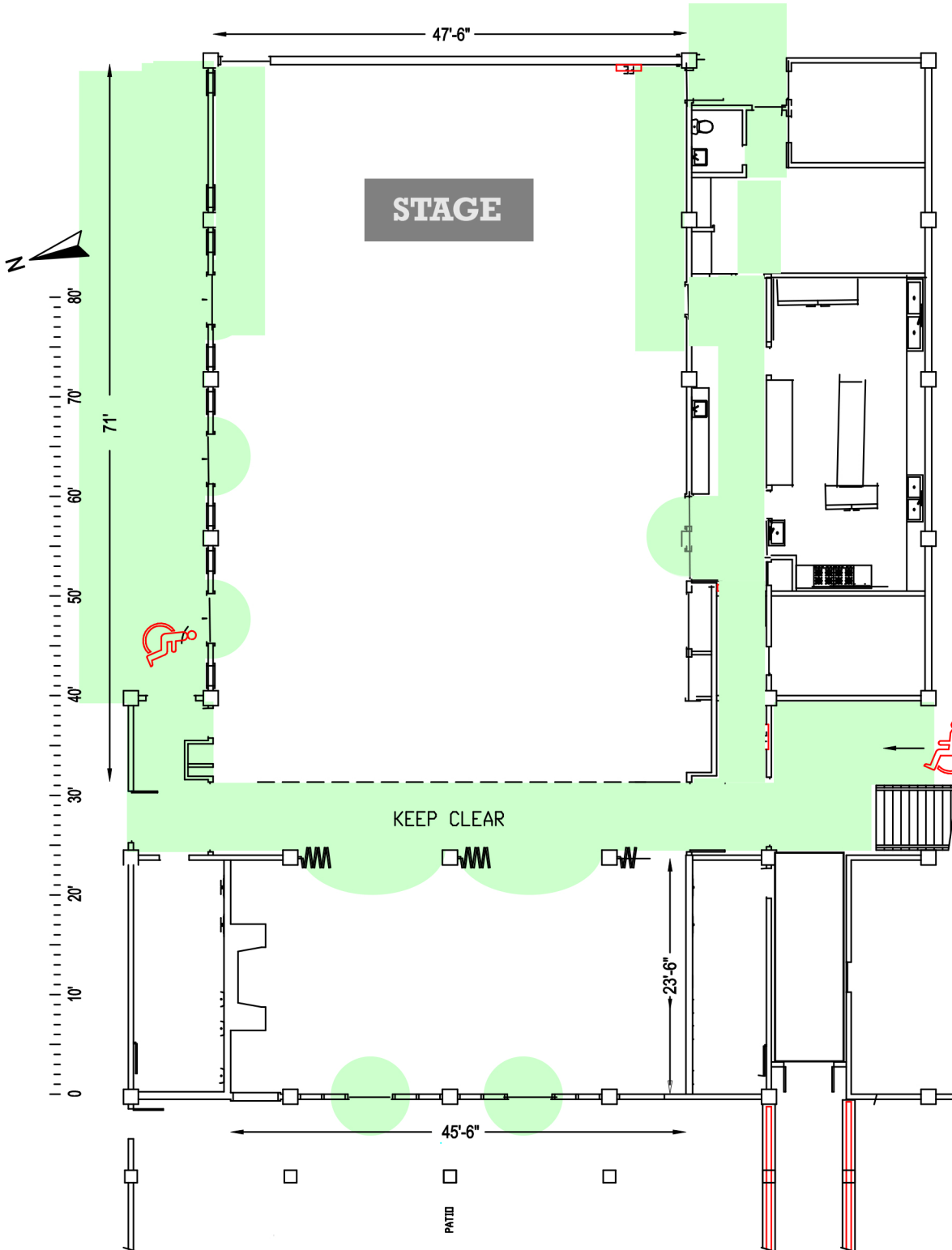
Established 1907

PRESBYTERIAN CHURCH OF BERKELEY

2727 College Ave., Berkeley CA 94705 • 510 845-6830

Event Date \_\_\_\_\_ Event Mgr. \_\_\_\_\_  
 \_\_\_\_\_ OnDuty \_\_\_\_\_  
 Group \_\_\_\_\_  
 Arrival \_\_\_\_\_  
 Evt Start Time \_\_\_\_\_  
 Departure \_\_\_\_\_

- ### HUNTER HALL
- \_\_\_ **PA** Port. PA Microphone
  - \_\_\_ **MS** Microphone Stand
  - \_\_\_ **P** Podium
  - \_\_\_ **S** Screen \_\_\_ 5 ft \_\_\_ 10 ft  
 \_\_\_ on stage floor  
 \_\_\_ on table no table  
 \_\_\_ near stage  
 \_\_\_ on table no table
  - \_\_\_ **T** Table(s)  
 \_\_\_ on stage  
 \_\_\_ 5 ft. Round  
 \_\_\_ 8 ft. Rectangle  
 \_\_\_ 12 ft. Rectangle
  - \_\_\_ Piano near stage
  - \_\_\_ **E** Easles
  - \_\_\_ **X** Chairs  
 \_\_\_ Fill space  
 \_\_\_ Around perimeter  
 \_\_\_ Fireside Doors Open



- ### KITCHEN
- \_\_\_ Coffee Urn
  - \_\_\_ Water Pitchers
  - \_\_\_ Refrigerator
  - \_\_\_ Freezer
  - \_\_\_ Ovens/ Ranges

- ### FIRESIDE ROOM
- \_\_\_ **P** Podium
  - \_\_\_ **T** Table(s)  
 \_\_\_ 5 ft. round  
 \_\_\_ 8 ft. Rectangle  
 \_\_\_ 12 ft. Rectangle

- \_\_\_ **X** Chairs  
 \_\_\_ Metal Only  
 \_\_\_ on Perimeter  
 \_\_\_ facing podium  
 \_\_\_ on each tables
- \_\_\_ **XT** Chairs w/Tables
- \_\_\_ Piano out of room